



EONS Advisory Council Meeting MINUTES

Saturday, 20 November 2010
Crowne Plaza Brussels Airport, Diegem, Belgium

Present

Executive Board Members:

Dr. Sultan Kav	President
Mrs. Birgitte Grube	President-Elect
Prof. Sara Faithfull	Past President
Mrs. Kay Keogh	Treasurer
Prof. Daniel Kelly	Board member
Mrs. Anita Margulies	Board member
Dr. Mary Wells	Board member
Mr. Dimitrios Papageorgiou	Board member
Mrs. Françoise Charnay-Sonnek	Board member
Dr. Clair Watts	Executive Director
Mr. Rudi Briké	Executive Secretary

Advisory Council Members:

Mr. Bernhard Glawogger, AHOP, Austrian Oncology Nursing Society
Mrs. Branka Svetec, Croatian Oncology Nursing Society
Mrs. Gordana Smetec, Croatian Oncology Nursing Society
Mrs. Marica Miscancuk, Croatian Oncology Nursing Society
Mrs. Rosemarie Jansen, V&Vn Oncologie, Dutch Oncology Nursing Society
Mrs. Wendy Oldenmenger, V&Vn Oncologie, Dutch Oncology Nursing Society
Mrs. Anu Saag, Estonian Oncology Nursing Society
Mrs. Kerstin Paradies, KOK, German Oncology Nursing Society
Mrs. Brendan Noonan, IANO, Irish Oncology Nursing Society
Mr. Cristina Caldara, AIIO, Italian Oncology Nursing Society
Mrs. Danuta Lichosik, AIAO, Italian Oncology Nursing Society
Mr. Jorge Freitas, AEOP, Portuguese Oncology Nursing Association
Mrs. Cristina Pires de Lacerda, AEOP, Portuguese Oncology Nursing Association
Mrs. Biserka Petrijevcanin, Slovenian Oncology Nursing Society
Mr. Bostjan Zavratnik, Slovenian Oncology Nursing Society
Mrs. Maria Dolores Fernandez Perez, SEEO, Spanish Oncology Nursing Society
Dr. Lena Sharp, Swedish Oncology Nursing Society
Mrs. Helène Schneck, SONS, Swiss Oncology Nursing Society
Mrs. Ayfer Elcigil, Turkish Oncology Nursing Society
Mrs. Elaine Lennan, UKONS, UK Oncology Nursing Society

Observer Members:

Dr. Stephen O'Connor, UK

Invited Speaker

Prof. Philip Larkin, University College Dublin, Ireland

Apologies

Dr. Ulrika Östlund, Board Secretary

Mr. Patrick Crombez, SIOP, Belgium Oncology Nursing Society (French speaking society)

Mr. Sven D'Haese, VVRO, Belgian Oncology Nursing Society (Dutch speaking society)

Mrs. Haldora Haldardottir, Icelandic Oncology Nursing Society

Mrs. Dusanka Tadic, Serbian Oncology Nursing Society

Mrs. Daniela Simova, Bulgarian Oncology Nursing Society

Mrs. Pascale Dielenseger, AFIC, French Oncology Nursing Society

Mrs. Sarah Ben Ami, Oncology Nursing Society Israel

All PowerPoint presentations have been made available on the EONS website.

Item 1 Introduction & Welcome

Dr. Sultan Kav welcomed all participants to the Advisory Council meeting.

Item 2 Minutes of the previous meeting & matters arising

The minutes of the Advisory Council meeting which took place on Saturday 28 November 2009 at the Crowne Plaza Brussels Airport Hotel were approved and signed by Dr. Kav.

Item 3 President's report 2009-2010

Dr. Sultan Kav informed the Council about the updated Mission statement, values and CARE strategy which were agreed upon at the EONS Board meeting in February 2010.

She particularly highlighted the Advocacy group objectives and she informed the Council about the EONS contact points for National Nursing Societies which would foster the relationship and enhance the engagement between the National Nursing Societies and EONS. Dr. Kav provided an update with regard to the EONS Awards and Grants. She pointed out the response with regard to the EONS Mentoring Grant was very low and she informed the Council that EONS would organise an *EONS Research Workshop* for inexperienced researchers in June 2011. This would be a 3 days intensive workshop in order to promote skills in writing proposals with a clear clinical focus. There would be only a small registration fee to pay, and accommodation and travel would be covered by EONS.

Dr. Kav encouraged the Advisory Council members to apply for this Workshop.

She provided also a short update of the 2010 EONS-7 Congress event (The Hague, The Netherlands), the 2012 EONS-8 Congress (Valencia, 26-27 April 2012) planning and the upcoming European Multidisciplinary Cancer Congress scheduled for Stockholm in September 2011.

Item 4 Treasurer's report 2009-2010

Mrs. Kay Keogh provided an overview of the budget report for 2009-2010 with income and expenditure. She pointed out that there was no income from advertising in 2010, in line with the recognised trend of companies supporting very limited advertising due to decreased budgets. There was no income from congresses in this financial year since this was not the year that the ECCO congress income was realised. With regard to the expenditure, she referred to the reduced costs needed to produce the Newsletter due to savings made by printing only congress editions. She concluded that compared to 2008-2009 there would be less income with a nett result of Euros 105,067 compared to Euros 357,000 in 2008-2009. This was not the result of less activity since more projects were running in this year.

Also, due to EONS stable financial reserves the auditor had advised the Society to spend more on its projects in the coming year as well as save more in its contingency fund. She reminded the Council of the need for EONS to demonstrate public benefit i.e. EONS would need to show that its activities were having an impact on nurses and patients. New project proposals would need to clearly reflect this aim.

Item 5 Presentation from the Estonian Oncology Nursing Society

Mrs. Anu Laul provided an overview of her presidency of the Estonian Oncology Nursing Society since 2003.

Item 6 Membership & Benefits

Mrs. Birgitte Grube provided an update of the different EONS membership categories. She pointed out that the current fee structure was based on two factors: a fixed basic fee as well as flexible fee related to the number of members each national society had. She informed the Council that the EONS Board at the Board had agreed to make EONS 'a society of societies'.

In line with this change, a range of additional new benefits for member societies had been developed in addition to reducing the membership fee for low GDP countries. The reduced fee would be applied to those countries where their GDP was 75% or less than the European average, in line with European Commission policies in place for funded projects. Mrs. Grube provided an overview of the membership fee model and she stressed the fact that the improved membership structure would bring along increased benefits but also an increased engagement between EONS and its member societies such as the need for EONS to receive the membership lists from its member Oncology Nursing Societies. These membership lists would be requested once per year. Dr. Watts pointed out that the need to receive the membership lists was also a requirement of membership and was listed in the EONS Constitution. The member societies would shortly receive a letter outlining the new membership structure and membership benefits together with the request to send in the membership lists. She also informed the participants that EONS planned to develop a membership-only area for the EONS website. The member societies would receive a password in order to have access to this membership-only section.

Item 7 Projects

Dr. Watts pointed out that due to the increased number of projects there had been the need to re-evaluate EONS working structure. The result had been the establishment of four expert working groups, aligned to the CARE strategy that would each be able to assist and support project relating to their specialist area. Each working group would be chaired by 2 EONS Board members which would report back to the Board about ongoing issues, problems or updates received from the different task groups. Dr. Watts gave an overview of the different working groups and task groups and encouraged the Council to become as involved as they could in the different activities. She invited interested participants to contact the working group chairs or the secretariat.

Dr. Kav gave an update with regard to the Breakthrough Cancer Pain Project. She informed the participants that the on-line survey had closed and the results would be available in due course.

Mrs. Charnay-Sonnek outlined the aim of the Skeletal Care Academy (SCA) and informed the Council 76 nurses from 15 countries participated in the first SCA meeting. The meeting took place from 12-13 March 2010 in Paris and was well evaluated by the participating nurses. The next SCA meeting would take place in Madrid from 25-26 February 2011.

Item 8 Education

Prof. Faithfull outlined the aims of the EONS e-learning activity programme and informed the participants about the self-study modules available on the EONS learning website as well as the tutor driven e-learning course on Side-effects of radiotherapy. She particularly highlighted the positive feedback from participants with regard to this e-learning course. She informed the Council that there would soon be an amended e-learning course on Side-effects of radiotherapy. The next e-learning course to be developed would focus on Survivorship and Rehabilitation issues.

Item 9 Guest speaker: Prof. Philip Larkin, University College Dublin: "Life Lessons from palliative care and a vision for the future"

Prof. Larkin gave an overview of how palliative care has developed over the years and presented the problems in defining the real sense of what palliative care means, identifying the role of the caregiver in the palliative context and outlining what needs to be done to improve palliative care.

Item 10 Workshop activity

The participants joined one of the following three working groups:

Group 1: chairs-Prof. Faithfull and Prof Kelly

Group 2: chairs-Mrs. Grube, Mrs. Margulies and Dr. Watts

Group 3: chairs-Dr. Kav, Mrs. Keogh, Mrs. Charnay-Sonnek

Each group would discuss all of the following items:

Item 1: Society Project-Training for professionalising

Item 2: Society Board links-How is it going? Expectations?

Item 3: Society list-problems

Item 4: Education Priorities

Item 5: Advisory council clinical visits

Item 6: Elections 2011-2013

The summary of the discussions of each work group can be found at Annex 1.

Item 11 Support for Societies

Dr. Watts informed the Council about the developing project: Support for Societies.

This would be a 6-weeks online training course about communication “Getting the message across” and would include in first instance 6 Societies. Dr. Watts outlined the content of the course and pointed out the Board has accepted this proposal for funding. She invited the Council for suggestions to fine-tune the proposal. The first course would take place in late 2011.

Item 12 Concluding remarks

Dr. Kav expressed her thanks to all participants for their enthusiasm and contribution both during the meeting as well as during the workshops. She pointed out that the meeting had proven again to be very valuable, enabling participants to share expertise and experiences with one another.

The date for the next meeting was set as Saturday 25 November 2011.

The venue would be confirmed in due time.

Signed:

Date:

Annex 1

Workshop Summaries

Group 1: Chairs: Prof. Faithfull, Prof. Kelly

NONS: The Netherlands, Switzerland, Ireland, Italy

Group 2: Chars: Ms Margulies, Dr. Watts, Ms Grube

NONS: Austria, Estonia, Germany, Portugal, Spain, Turkey

Group 3: Chairs: Ms Charnay-Sonnek, Ms Keogh, Dr. Kav

NONS: United Kingdom, Sweden, Slovenia, The Netherlands

Item 1: Society Project-Training for professionalising	
Group 1	<ul style="list-style-type: none"> • What does EONS give the societies • System issue emails come twice, too many people, put people off reading- home, work plus send twice • Package even if established as the toolkit; Swiss & Ireland interested • Facebook, twitter. Include social networking
Group 2	<ul style="list-style-type: none"> • Good idea – will help develop communication • Well organized; societies are usually not marketing professionals – they do the best they can but this could help development • Good program; helps find important points
Group 3	<ul style="list-style-type: none"> • All of them have a website • At the institution you are not allowed to download (Sweden) • Firewall is a problem and not allowing to use Skype • Nurses are not familiar with blogs • Secretary is responsible • Some modules will be beneficial • Netherland has a well established website • Problem with communication • There is a potential to save money with learning how to set up, update and maintenance • They are using both online and printed materials

Item 2: Society Board links-How is it going? Expectations?	
Group 1	<ul style="list-style-type: none"> • Really valuable- through meeting • Plus societies would like to come to their country
Group 2	<ul style="list-style-type: none"> • Was compared to ONS but sees definite problems because of language differences • Because of the above, countries will probably participate less in projects or project development • Mentor function? • Could help transmitting information for the society • Having contact with the board of the society via contact person • May have a political function • Could help coordinate “best practice”
Group 3	<ul style="list-style-type: none"> • All know the contact person • Think its a good idea (many NONS members do not know EONS) • Expectation; being a link between society and EONS; would be good to have every year; having easy access, seeking guidance

	<ul style="list-style-type: none"> • Suggestions: could be an EONS stand, having a presentation • Avoiding to duplicate works • Benefits for members to know EONS (Slovenia needs help for establishing membership form and having a list)
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Item 3: Society list-problems	
Group 1	<ul style="list-style-type: none"> • Do not have emails in the Netherlands • Via post; 50% email • Some in Ireland use mainly post to provide information
Group 2	<ul style="list-style-type: none"> • Data of name, place of work should be as complete as possible • Members' agreement may be necessary • Many nurses (approx. 50% !!) do not have access to e-mails at work at home <p>This was stated by several societies. It was an eye-opener and we definitely have to take this into consideration for EONS projects.</p>
Group 3	<ul style="list-style-type: none"> • The Netherlands have a list, they will not have a problem and they will contact the Board. They have e-mails of the majority of the members. They still mail the Journal 4 times a year. There is a EONS link on their website. • Sweden don't have e-mails. They pay online to the account. Some members might not want to give their names, but they will explain and if they still don't want they will not get benefits. They might have home address. Union update list for free. • UK: Secretariat maintains a list. They have e-mails and on the form there is a box about asking permission (data protection). Online/direct debit fee • Slovenia: One centre. Everybody is a member of NONS. They have a list.

Item 4: Education Priorities	
Group 1	<ul style="list-style-type: none"> • Translational grants- French- Subtitles- Facilitation, need to explore this • Online learning not visible on EONS site; on website tell people about new initiative and updates • Society Oncology Nurses- information for all, inclusive all types of nurses • Educational topics: Palliative care Surgical advances in oncology nursing Genetics
Group 2	<ul style="list-style-type: none"> • Nausea/Vomiting • Palliative care (take into consideration – this was immediately after the lecture from Philip Larkin) • Implementing “target” • Radiotherapy (take into consideration – this was immediately after the lecture from Sara about the on-line RT course) • Sexuality • Psycho-oncology <p>Comment AM: The group was a bit blocked to think about this so quickly. We suggested they send a letter or mail with a list of topics, both physical and psychosocial at a later date. Perhaps we have to contact them in about 3 months.</p>

Group 3	<ul style="list-style-type: none"> • UK: acute care; emergency admission of oncology patients, survivorship, learning to live with uncertainty, genetics, individualized tx • Sweden: emergency, rehabilitation, lifestyle modification, survivorship • Slovenia: communication, basic knowledge of PC to the community level, specialist nursing program • The Netherlands: acute oncology care, oncology nursing research, genetics, patient empowerment
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Item 5: Advisory council clinical visits	
Group 1	<ul style="list-style-type: none"> • Some positives but also good that EONS willing to going out to countries • Something in the evening speech; open up to local people • More planning with local societies interaction
Group 2	<ul style="list-style-type: none"> • Fantastic idea • ½ day visit should be “short and sweet” • Gives opportunity to discover something new • Is geographically dependent; limits the selection of the countries due to transportation difficulties e.g. society not located near airport, long distances from meeting center to clinic etc.
Group 3	<ul style="list-style-type: none"> • Interested to hear the situation in the other countries • Going to different places; not extend the duration • Social aspect very important • Good idea to host in different countries but Brussels is practical

Item 6: Elections 2011-2013	
Group 1	<ul style="list-style-type: none"> • The Netherlands are putting someone forward
Group 2	<ul style="list-style-type: none"> • All took note that the president-elect nomination was open • All took note that the board positions for 2013 were open and please think ahead, feel free to contact; two persons already said they might be interested in this. <p>COMMENT AM I think we have to get a job description ready relatively quickly with particular note about the language requirements, project activities etc. The group had only a vague idea about what this was all about – as did we.</p>
Group 3	<ul style="list-style-type: none"> • Common thoughts about representing their countries • Asked the profile of the president-elect and time commitment