



Advocacy Working Group
Face-to-face meeting, Tuesday 17 July, 11.00 – 17.00 hrs CET

**Umberto Veronese meeting room, ECCO office (4th floor),
Avenue Mounier 83, 1200 Brussels, Belgium**

Participating: Sultan Kav, Brigitte Grube, Paul Trevatt, Petra Riemer-Hommel, Jan Geissler, Kathy Redmond, Mariska Mooijekind

Unable to attend, but phoned in for part of the discussions:
Françoise Charnay-Sonnek, Katarina Lokar

Apologies received from:. Per Fessé, Faith Gibson, Clair Watts

- 1) Welcome and Introductions:
 - Apologies for absences
 - Round table - introductions
 - Purpose of the meeting

- 2) Review of the Terms of Reference
The ToR document is being discussed and amended directly by SK (see attachment I)

The WG website will be reviewed by the Chairs of the WG (SK & FCS) and updated. A draft of the new website text will be sent to the WG Members, for their comments and approval.
All WG members will be asked to provide a short biography (approx. 150 words) and a passport size photo, to be uploaded to the WG's website (MM).

- 3) EONS Membership Survey: SK & FCS will provide the WG with 5 – 6 draft questions for the Membership Survey. All WG Members will have the opportunity to comment.

- 4) Survey on specialist cancer nursing has been discussed. It is considered to be difficult to get a good response to the current survey, due to the different terminology used and the diversity of the role and titles of specialist cancer nurses in the various European countries as well as previous experiences on this kind of survey. In order to have a proper outcome it is important to define how EONS is planning to use the information. It should be focused on the policy building at a European Level, to raise awareness and get recognition for the position of cancer nursing in Europe. The WG agreed to send an email message (via MM) to each National Member Society with (approx. 6) key questions, such as:
 - Is cancer nursing recognized as a specialty in your country (title, role, education)?
 - Do you have a model of specialist or advanced nursing practise in your country?

- Do you have a Post Basic Education Programme in cancer nursing in your country?
- What qualifications are required to be called a specialist in your country?

PT & PRH will provide the draft letter, including questions, for the WG Members to review. In this letter, the NMS will be invited to provide further detailed information by means of a telephone interview or face-to-face meeting (during the ISNCC congress or the Advisory Council Meeting). The telephone interviews and face-to-face meetings will be taped.

A proposal for this snap-shot survey will be provided to the Board at the next EONS Board Meeting of September (SK & MM). This should include:

- Time line
- Budget
- Draft questions

5) Position Statements

The supporting paper regarding the aim and structure of formal EONS Position Statements was discussed and will be presented to the Board for approval (see attachment II). ONS website has been used as a reference by the WG (www.ons.org/publications/positions).

KR pointed out the importance of first preparing some basic EONS Position Statements, such as:

- Role of cancer nursing in the provision of quality cancer care in Europe (also covering patients and families' needs)

BG will prepare a draft PS for the WG Members to review. It was discussed how to disseminate the PS. SK mentioned publication of the PSs in EJON and PT mentioned publication on the EONS website, in the EONS Newsletter as well as the EONS magazine. Translation of the PSs is to be discussed at a later stage.

Workplan

- It was agreed that the role of this WG is to advise the EONS Board on policy issues and to be pro-active in bringing relevant issues to the attention of the Board
- To determine a strategic plan it is important to be aware of the membership needs and expectations. The Membership Survey plus the outcome of the snap-shot survey will provide relevant information.
- MM raises the importance of a long term (5 years) Strategic Plan. The items:
 1. Recognition of cancer nursing in Europe
 2. Working in partnership with other relevant organizations in response to health policy issues

6) (External) Relationship Management Plan

It was suggested to get in touch with other organizations, especially organizations which are active in the Advocacy area. SK & FCS to provide draft list on MRP for next Board Meeting.

PT proposed the idea to share the WG minutes on the EONS website for transparency, to show and share progress and to invite engagement. The WG members favored to have a trial period of 12 months.

Action List:

- Update of ToR document (SK)
- Update website text (SK & FCS)
- Ask WG Members for biography & passport size photo (MM)
- To provide the WG with 5 – 6 draft questions for the Membership Survey (SK & FCS)
- Provide draft letter (including key questions) for National Member Societies to WG Members (PT & PRH)
- Send out email to National Member Societies, once approved (MM)
- Write proposal for snap-shot survey for EONS Board Meeting (SK & MM)
- Update supporting paper on Position Statement (BG)
- BG will prepare a draft PS on “Role of cancer nursing in the provision of quality cancer care in Europe (also covering patients and families’ needs)” for the WG Members to review.
- SK & FCS to provide draft list on MRP for next Board Meeting.