



**FINAL minutes - EONS Education Working Group,
Face-to-face meeting, Friday 29 January 2016, 09.30 - 16.00 hrs CET
Crowne Plaza Amsterdam City Centre, Amsterdam, the Netherlands**

Participating:

Anita Margulies (co-Chair), Lena Sharp (co-Chair), Marjana Bernot, Maria Cable, Patricia Fox, Terhi Hautaviita, Patrick Jahn, Cristina Correia de Lacerda, Paula Mitchell, Erik van Muilekom, Harald Titzer, Rebecca Verity & Mariska Mooijekind (Projects Manager)

Unable to attend:

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Agenda:

1. Opening and Welcome

The group has had a team building training session the day before the face-to-face meeting. One of the exercises was aimed at the Working Group members to better getting to know one another. The new Working Group members: Terhi Hautaviita, Harald Titzer and Rebecca Verity therefore did not need much introduction at the start of today's face-to-face meeting.

2. EONS Curriculum: update on planning

The EONS Curriculum is a document describing oncology nursing to guide educators in planning course contents and understand what would be necessary for excellent cancer nursing. The curriculum has been revised once. At the last WG's face-to-face meeting it was agreed that the document needs a full revision. This proposal was taken to the Board, which agreed in its Board Meeting of November 2015 and has made available funding of EUR 8.000,-. The criticism on the previous version is that it is considered to be too much UK focused and mostly for use in an academic setting, rather than for clinical education use. The document should reflect the European situation; it should be a pan European oriented document. Furthermore it is agreed that it should be a document useful for nurses who treat patients with cancer, not just aimed to educate specialist nurses. The WG is of the opinion that the document needs to identify what the principles of care are and then countries can then develop their own standards for competencies accordingly.



The project of updating the current EONS Curriculum will be run by a Task Group (TG), which will be supported by MM, the EONS Working Groups Manager. The Task Group will, amongst others, consist of representatives of each of the four EONS CARE Working Groups:

Communication: Paz Fernandes

Advocacy: Per Fesse

Research: Nuria Domenech Climent

RV is invited to lead the TG on behalf of the Education WG. This would provide a close connection with the EONS Board. She has informed the WG members that she will consider taking on this assignment and that she will come back with an answer later.

In addition to the input from the TG the WG members will be consulted first on reviewing the synopsis and later on reviewing draft updated version of the document. The WG members suggest the EONS Board to contact its National Member Societies and to use the network of the WG members to consult people from member countries to hear what it is that they think should be included in the document. All WG members are requested to think of people within their own network that have experience in writing curricula.

3. ESO – EONS e-Grandrounds

- Invitation ESO LS
- E-Grandrounds 2016 PF

The ESO – EONS e-Grandrounds are live on-line teaching sessions aimed at nurses and doctors. EONS was generally given two dates a year and has now been offered to have more time slots. The WG members are requested to view the e-Grandround presented by LS last November to get an idea what the e-Grandrounds are about.

PF provides the WG members with a list of potential topics for the 2016 sessions, with the request to select a number of potential subjects. The following subjects are selected:

Physical activity and cancer – 2 names have been suggested

Caring for family caregivers? – RV will send suggestion for name to PF

Oral mucositis – PF welcomes suggestions for names

ESO is planning to organise a multi-professional e-Grandround session this year and has consulted EONS for input. Additionally ESO has offered to make available past ESO-EONS sessions for EONS to subtitle them in different languages. PF will contact Francesca (ESO) to obtain advice on arranging for the relevant translations and subtitles. LS will support PF by



submitting a Board paper for the February Board Meeting to obtain funding.

4. Website EDU pages

- E-learning pages

The two pages with relevant links:

Other educational resources – Education section

Useful links and News – Communication section

are updated twice a year. Last year PM and CdeL have been responsible for the updates. HT and MC volunteer to do the next two updates of which the first will need to be done around April 2016. HT and MC may contact Kate Griffin, EONS Website Editor, directly for making the changes. All other WG members are requested to share good suggestions.

5. ONCOassist

Oncoassist is an app for oncology nurses. The app will contain information which is already available on the EONS website and will serve as an additional source of information. The costs of access to the app is EUR 100,- per person, per year.

EvM is currently discussing the possibility of making the app available to the EONS membership. The WG agrees to try the app for a year and then evaluate the use.

6. TYA Leadership Summit

Two summits have been held, which were both financially supported by Teenage Cancer Trust and EONS. The same amount of funding has been secured and a new call will to invite 12 new nurses to come together for a two day event in London will soon be launched. The closing date for applications is late March. The link to the summit is available on the EONS website under “Awards & Grants”. The WG members agree that information of previous two years should be available in the Education section of the website. MM will contact Kate Griffin, the EONS Website Editor on this.

7. “target” Update

- Update on progress made

The “target” Update is the second update of this pan-European project. The materials in the first round were used by 16 countries and the second round was used by 12 countries. The course is being taught by experts selected by the EONS National Member Societies and the course materials are made available to EONS members at no charge.



The TG, chaired by AM and EvM, will meet next week to review, revise and pre-finalise the pre-course book. The content of the Course Book will be reviewed and revised as well. The updated version will have a revised logo and a new layout which will be decided upon in the upcoming face-to-face meeting of the TG. An external review of the updated version will be done by both nurses and physicians. The TG is aiming to launch the update by the end of 2016. A “train the trainer” course may be offered, pending availability of funding.

8. TITAN

The TITAN module requires an update as there is much new information available. Two companies have shown an interest in financially supporting the project. EBMT has also shown an interest in being involved in the update. EvM is currently trying to secure the funding and the aim would be to start with the work on the update by the end of 2016.

9. ESO – EONS Masterclass

The Masterclass is a collaboration between EONS and ESO. For the 2016 Masterclass a record number of 106(!) applications were received. A total of 27 participants have been selected to participate in the 9th ESO-EONS Masterclass. ESO is currently getting selected applicants to confirm their participation. LS, Birgitte Grube, CdeL and AM are on the TG and run the event on behalf of EONS.

10. EONS 10

EONS10 will be held in October 2016 in Dublin, Ireland and has “Balancing healthcare needs in a changing context” as its theme. The programme is finished and is considered to have a good balance of subjects. The organisers have tried to secure a connection between the IPOS meeting and the EONS10 programme. Abstracts can be submitted until the end of March. All WG members are recommended to register and participate!



11. Clinical Travel Grant 2016

The Clinical Travel Grant generally allows two grants of EUR 2.500 each. It is aimed to cover a clinical site fee, with travel, accommodation and expenses paid for. The application process usually opens around June/July.

12. Invited Speaker Grant

In 2016 the Invited Speaker Grant will be offered to the EONS membership for the third time. In 2015 two applications were received, of which only one was granted. This means that there still is one grant available. The WG agrees to launch a second call for the one available grant will be launched, with a closing date mid March. In this way a decision will be taken before the end of March, which is within this financial year. The TG is happy to continue in the same format.

13. Specialists List

The Specialists List is an Excel list of experts, for use of the Education WG only. EONS often receives requests for suggesting a speaker for a congress, a specialist nurse for a project etc. MM has collected data from the 2015 Masterclass attendees and she will now continue by contacting the 2014 delegates, inviting them to be on the list. MM will provide the specialist list form to all WG members. All WG members are then invited to use the form when they think useful.

14. New ideas / projects

- EONS Project Manager

The EONS (part-time) position of EONS Project Manager was advertised late November with a deadline for applications early January. The Project Manager will support projects carried out by all EONS CARE Working Groups. The Project Manager will start working on the basis of two days a week for one year. After that year the Project Manager position is expected to be self-funding: to ensure sufficient funding from pharma companies for support of future projects, also covering the costs of the Project Manager. Four applications were received of which one withdrew at a later stage. Two candidates were selected and interviewed. One of them, having international experience, has been selected and will be informed shortly.



- Pain project
Additional funding for the Pain project is currently trying to be secured. Until then the project is on hold.
- The possibility of providing a honorarium to people working on projects is discussed. It is suggested that EONS should consider setting up guidelines for this (example of EUR 500,- mentoring fee for the Research Workshop).
- MC is asking if the WG members could be (regularly) updated on projects and developments of the other CARE WGs. LS and MM will take this to the Board for a discussion.

15. Endorsement process

In 2015 three applications for endorsement were received by EONS of which all have been supported. Following feedback received from MC and PF the Working Group agreed to amend the current application form by stating that the learning outcomes of the relevant educational event should be included in the application. It is reiterated that endorsement is for one event and not for annual continuing events etc. For every event a new application will need to be submitted. MC and PF are willing to continue their work on the Task Group. Awareness of this simplified, free of charge EONS offer should be raised through the newsletter, website, WG members' networks etc.

16. Succession planning

LS is currently President-Elect of EONS. She is planning to step down as WG chair after the next face-to-face meeting of the WG, in fall of 2016. Because of the EONS byelaws the replacement chair will need to be a Board Member. Half a year after LS' departure AM's term is up and she will leave the group also.

Currently the WG has one too many members. This means that when LS leaves no new WG members needs to be admitted and the new chair will have to come from within the group. All possible candidates will reflect on this and give notice at a later date. The issue will however need to be discussed and decided upon at the next face-to-face meeting.



17. Closing comments

All WG members are requested to review and provide comments on the terms of reference (available on the website). Feedback or approval should be provided to MM on or before February 15th.

18. Next Face-to-face meeting

The Working Group agrees to hold its next face-to-face meeting on Friday 23 September in Amsterdam, the Netherlands. A dinner for the evening of Thursday 22nd September will be organised for the WG members who will have already arrived in Amsterdam.