

EONS EDUCATION WORKING GROUP MEETING

AGENDA

Tuesday 29 January – Zoom Call

Present:

Rebecca Verity (RV) (Co-Chair),

Harald Titzer (HT) (co-Chair),

Maria Cable (MC),

Patrick Jahn (PJ),

Mary Nevin (MN),

Virpi Sulosaari (VS),

Andrea Necasova (AN),

Patricia Fox (PF),

Debbie Wyatt (DW),

Wendy Mcinally (WM),

Eleonora Varntoumian (EONS Communication Intern, EV).

Unavailable: Celia Diez del Rios (CDdR), Memnun Seven (MS).

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Time	Item	Led By:	Action Points
	1. Welcome – and introductions		
	RV reminded everyone about changing her email from rebecca.verity@mountbatten.org.uk to rebecca.verity26@outlook.com .	RV/HT	
	2. Minutes from last meeting – actions outstanding: Budget and (Project) Funding		
	HT said that on our last meeting we worked on the WG’s objectives and strategies. We had a lot of discussion on our strategies and RV introduced an action plan to follow-up with the WG’ activities. We shared information on our membership, budget and focused on different projects for the WG such as Titan and RECaN. RV informed the group that the board had agreed to move the objective about developing projects for EONS to the overall organisational goals of the organisation.	RV/HT	
	3. Strategy and WG Objectives to be reviewed and agreed		
	The group agreed on these Objectives as the final ones for the EONS strategy: <i>The education working group will support the overall EONS strategic goals by:</i> <ol style="list-style-type: none"> 1. <i>Recognising and supporting the learning needs of cancer nurses who are working with people affected by cancer across Europe.</i> 2. <i>Promoting and creating opportunities so cancer nurses can learn from and teach each other and the multi-professional team.</i> 3. <i>Striving to ensure that all cancer nursing education which is developed, delivered and endorsed by EONS is standardised, sustainable and underpinned by the EONS Cancer Nursing Education Framework.</i> 4. <i>Providing a point of reference and a network of expertise to those who develop and deliver education and career development opportunities for cancer nurses across Europe.</i> 	RV/HT	#1 RV to share with EONS COO; EW the WG’s suggestion on EONS terminology for the website.

	RV highlighted that the WG needs to meet our strategy. RV addressed that we need transparency and capacity building since we are welcoming new members to the WG. RV said that the action plan is not meant to become static it must be updated and reflect the work done by everyone as a group.		
	4. Action Plan (AP) explanation		
	<p>AP Items which require urgent attention:</p> <p>4.1. ESO/EONS Sessions – agree lead RV informed that PF will stay in the WG until the end of April for the sessions so whoever takes over needs to follow up and communicate. We need to follow up with the needed speakers follow. She said that we need a person to help identify speakers, perhaps we could ask UKONS to share their work and expertise on eLearning and tweet about it professionally. WB volunteered to take over and MN would be happy to take over for the endorsement process within that role.</p> <p>4.2. EONS Endorsement – agree 2 leads MC and DW expressed interest for the endorsements. RV and HT asked to check with them first so there is no conflict of interest for PF.</p> <p>4.3. Invited Speaker and Other EONS Grants – agree Leads HT and RV must finish some guidelines to get better clarification for the ESO/EONS clinical fellowship. They need to sort out the process for the invited speakers and grants.</p>	RV	<p>#2 PF to hand over ESO/EONS Sessions tasks to WB with the support of VS.</p> <p>#3 PF to hand over endorsement tasks to WB with the support of VS.</p> <p>#4 HT and RV to work together on invited speakers and EONS other grants.</p>
	5. Action Plan Feedback		
	<p>5.1. Website RV informed all the WG members that at the November meeting it was agreed that MS and CDR would review website and write a report to feedback on the new EONS Website.</p>	WG	#5 MS, CDdR to write a review on new EONS website.
	<p>5.2. YCN feedback from the 1st YCN meeting RV informed the WG members that during the previous 1st YCN meeting in Lisbon, it was discussed how to spread the news on EONS using campaigns and using our Social Media professionally as a Group.</p>		#6 EV to schedule an introductory Zoom Call for WM and PF.
	6. AOB and Close	WG	

<p>EONS12 @ ESMO 2019: RV and HT informed that they will have the key topics for ECND before Christmas. There are already some topics suggested but they need to investigate different areas for the program and suggest some speakers for the BM to approve. WM asked to have a call for abstract in the beginning of February for EONS12. PF suggested to keep the topics of immunotherapy and CINV. PJ asked for some guidance for CINV. RV asked PJ to send her an email so she can forward his request to EONS President, Lena Sharp and EONS President- Elect, Andreas Charalambous.</p> <p>ECND19Go4Safety: RV also informed that during ECND19 all WGs will come together with a joint session in a common room. We will know who will host the meeting during next EONS Board Meeting.</p> <p>RV encouraged the WG members to always check the Action plan and contact the WG Chairs in case they feel overwhelmed or have any questions and renewed the WG's meeting for May during ECND19.</p>	<p>#7 RV, TH called for abstracts on EONS12 topics and speakers.</p> <p>#8 RV to contact Lena Sharp and Andreas Charalambous on CINV.</p>
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