

## EONS EDUCATION WORKING GROUP MEETING

### MINUTES

**Friday 16 and Saturday 17 November – Courtyard, Marriott, Amsterdam Airport**

**Present:** Rebecca Verity (RV) (Co-Chair), Harald Titzer (HT) (co-Chair), Maria Cable (MC), Celia Diez del Rios (CDdR), Patrick Jahn (PJ), Mary Nevin (MN), Memnun Seven (MS), Virpi Sulosaari (VS), Mariska Mooijekind (Working Groups Manager)

**Called in via Skype (Saturday):** Patricia Fox (PF)

**Unavailable:** Andrea Necasova (AN)

Time	Item	Led By:	Preparation: Work to do before meeting
	<p>Welcome and Overview of the Meeting – coffee and tea will be available on arrival and during the meeting...</p> <p>RV welcomed all to the meeting. HT is new, as co-Chair, and several Working Group members are relatively new to the group, as Erik van Muilekom, Anita Margulies, Christina Correia de Lacerda, Paula Mitchell and Marjana Bernot have left the group and have been replaced. Patricia Fox and Maria Cable will leave the group by the start of 2019. 15 Applications have been received for the current 3 vacancies. The Working Group Chairs aim to make the Working Group an interactive group, providing room for discussion. The main activities of the group will be addressed Saturday.</p>	RV/HT	
	<p>Who we are, where we are from, where we are going and how we are going to get there....</p> <p>All WG members introduced themselves and shared their expectations:</p> <ul style="list-style-type: none"><li>Inspire nurses</li></ul>	RV/HT Group	<p>Firstly please bring your hopes and expectations of being involved in the EONS Education Working Group. For those who have been involved bring your experience and ideas for enhancing the work of the WG.</p> <p>Please also read the current Terms of Reference and</p>

	<ul style="list-style-type: none"> <li>• Focus on the needs of nurses</li> <li>• Making educational resources accessible to all</li> <li>• Forming an umbrella organisation, providing resources such as the Educational Framework, available and applicable to all, sharing expertise</li> <li>• Create and enjoy networking opportunities</li> <li>• Consider nurses' different background &amp; level of needs/experience, different generations</li> <li>• Increase awareness of what is already there, make visible in different countries</li> <li>• Map out what is going on in different countries</li> <li>• Connect Endorsement with Education Framework and EONS Strategy</li> <li>• Consider patients looked after, in all the various age categories: adults, AYA and child; age appropriate care</li> <li>• Understand how clinical services work in different countries</li> <li>• How to adopt and adapt the Education Framework in and between different countries</li> <li>• Enhance collaboration between Research and Education Working Groups</li> <li>• Ensure forward planning for next update of Education Framework</li> <li>• Enhance collaboration between Education and Advocacy Working Group</li> <li>• Managing priorities</li> </ul>		<p>critically appraise the EONS Education section on the website...  <a href="http://www.cancernurse.eu/education/workinggroup.html">http://www.cancernurse.eu/education/workinggroup.html</a></p>
	<p>Working on the Objectives</p> <ul style="list-style-type: none"> <li>• Mission &amp; vision from Strategic Plan (&amp; slides RV)</li> <li>• Item 2 should be key in the Education Working Group's objectives</li> <li>• RV to discuss item 7 from strategic goals with Board for clarification (see handwritten note)</li> </ul>	<p>RV/HT Group</p>	<p>Please read the EONS strategy and suggested objectives for the WG please note that these WG objectives require work and will be focus of this meeting– these documents are attached to email.</p>

Objectives:

- The Working Group members have an extensive discussion on the first objective: **“ENSURE that EONS is a financially sustainable, transparent and collaborative organisation”**. As this objective is listed with all four Working Groups, it is a strategic goal of the whole organisation, which should be included in the Society’s strategy, and not in the objectives of the individual Working Groups. Furthermore, concerns are raised about how these words will be conceived by outside organisations, specifically when so obviously listed as a first item for all four individual Working Groups. **The term “best use of resources” is suggested as a softer term, an alternative suggestion is that rather than use the word ‘ensure’ use the word ‘support’ and have this objective at the end of the objectives rather than as the first objective.** However, all agree the financial constraints of the society should preferably not be communicated as obvious as in the objectives of all four Working Groups.  
**ACTION:** RV to bring this feedback to the EONS Board, for discussion.

The following new / alternative objectives are suggested:

- Underpin all cancer nursing education which is developed, delivered and endorsed by EONS by the guidance provided by the EONS Cancer Nursing Education.
- Identify and respond to the learning needs of cancer nurses who are working with people affected by cancer across Europe
- Promote and create opportunities so cancer nurses can learn from and teach, each other, the multi-professional team and from those affected by cancer
- Provide guidance and support to the educators of cancer nurses across Europe.
- Support EONS to be a financially sustainable, transparent and

	collaborative organisation		
	Bringing it altogether and planning <b>Action:</b> RV & HT to update the Action Plan and disseminate to group.	RV/HT	Please look at the draft action plan (attached to email) – and bring suggestions – we will be using this document as we move forward to help organise the work.

Time	Item	Led By:	Preparation: Work to do before meeting
	<p>Report from EONS Board</p> <p>RV informs the WG members on the following current Board issues:</p> <ul style="list-style-type: none"> <li>• In 2019 the following EONS Board Members will step down, after six years on the Board: Daniel Kelly (EONS Past President), Patrick Crombez (Chair of Advocacy Working Group) and Christina Correia de Lacerda (EONS Treasurer). There will be elections for three new Board Members.</li> <li>• The Board's current priority is developing the society's strategy and ensuring financial sustainability.</li> <li>• The Board aim to organise EONS12 at ESMO 2019, in Barcelona, in September</li> <li>• The Board has four Board Meetings per year: three face-to-face and one by conference call. RV informs the Working Group members how she aims to communicate Board Meeting findings with WG members, following each individual meeting or call.</li> </ul>	RV	

	<ul style="list-style-type: none"> <li>• Emma Woodford, EONS COO, is working hard on updating the EONS governance structures.</li> <li>• EONS has recently launched a Biosimilars survey. All are encouraged to complete and further disseminate the survey.</li> <li>• EONS will be changing from UK based charity to Belgian based NGO.</li> <li>• The Board has discussed issues related to Brexit: EONS is fundamentally a European Organisation rather than an EU organisation and therefore, welcomes national members from outside the EU member states. There is a need for EONS to lobby for better recognition of cancer nurses not only at European level (the European Commission; EC), but at World Health Organisation (WHO) level also.</li> <li>• Board Member Christina Correia de Lacerda recently paid a visit to Russia. As a result, the Russian oncology nursing society will become an EONS member</li> <li>• RV is a mentor for the Young Cancer Nurses (YCN) group</li> <li>• RV updates the Working Group members on the current activities of the other EONS CARE Working Groups.</li> </ul>		
	<p>Overview of and Reports from Projects:</p> <ul style="list-style-type: none"> <li>• TITAN The TITAN project has come to completion and has been rolled out. The current priority is now to promote it – it is available for members to use.</li> </ul>	RV	Please read document (attached to email), which provides information about the projects – come ready with any questions you might have....

- **target**

The **target** project will be finalised and the course disseminated in the first quarter of 2019.

- Pro-assist

Pro-assist is a prostate cancer app. The project has had a few delays, but the work is carried on.

- CINV

The CINV project is funded by Tesaro and Helsinn. The aim of the project is to produce a guidance for nurses on Therapy Induced Nausea and Vomiting. A literature review has been done and has recently been passed on to the medical writers of the project. The Task Group (TG) aims to have ready a first draft by end of January and plans to hold a face-to-face meeting in March. The TG expects to make minor revisions by May – June and aims to launch the new guidance in Barcelona, in September.

The Working Group discusses new projects and agree that EONS / the Education Working Group should not be starting new projects, purely for financial gain. The membership needs should be the focus / decision making factor.

Education Working Group web pages

The general content of the Education working Group

web pages require updating, as well as some of the educational modules currently available. The group agrees a monitoring process for planning updates should be set up.

**ACTION:** MS and CDR agree to work on this.

**Action Plan**

The Action Plan is being updated throughout the discussions. WG members ask if the general EONS budget and the individual project budgets can be shared, for information and transparency.

**ACTION:** RV to share the relevant budgets.

**(Project) Funding**

The Working Group members raise a conflict of interest, when asked to raise funding for EONS as many of them also have to raise funds for their own organisations. The fund-raising task is a COO, Board Member and Projects Manager's responsibility. It does not fit the philosophy of the supporting role and responsibility of a volunteer Working Group member. Some Working Group members felt that the current strategy was being imposed on them, whereas they were expecting to be identifying learning needs and making suggestions for topics and projects, rather.

**Project allowances**

Recently, EONS governance rules, including rules related to projects, have been updated. The Working Group members ask the Chairs to share the guidance rules, for information and transparency.

The new rule by which the Task Group members securing the project funding are excluded from

	<p>receiving the relevant daily allowance, where other TG members are entitled to receiving this, is questioned by the Working Group members.</p> <p><b>ACTION:</b> RV to bring this to the Board for discussion.</p>		
	Masterclass Eastern Europe 2018 and 2019	RV	
	<p>Masterclass Berlin 2018/19/20 – Review and Planning</p> <p>RV informs the Working Group members about the ESO/EONS Masterclass. Working Group members are requested to review the programme and to provide feedback. RV takes note of the feedback provided.</p>	RV/HT and Group	<p>Please read the 2019 programme (attached to email) and update yourself on the EONS Cancer Nursing Education Framework - <a href="http://www.cancernurse.eu/education/cancernursingeducationframework.html">http://www.cancernurse.eu/education/cancernursingeducationframework.html</a></p>
	<p>ESO-EONS e-Sessions</p> <p>PF had prepared and shared a document in preparation of the meeting. EONS typically organise 2-3 e-ESO sessions per year. The Working Group is to consider topics of interest to oncology nurses and allied professionals. For 2019, two sessions have been scheduled:</p> <p>7 March “Recognising depression and suicidal ideation in the cancer setting”</p> <p>18 April “Immunotherapy related toxicities”</p> <p>A third session for 2019 is suggested, presenting a case, looked at from different perspectives. RV, HT and PF will explore possibilities.</p> <p>PF will leave the Working Group by January 2019 but agrees to continue for a few months in the new year, training the new WG representative. A new volunteer of the Education Working Group will be confirmed by early 2019, once the new WG members have been appointed and have had a first Working Group</p>	PF to skype in	<p>Review Explore the ESO e-learning site <a href="https://www.e-eso.net">https://www.e-eso.net</a></p>



	<p>conference call.</p> <p>The new Working Group representative will firstly be working on the planning for time slots and ideas for the 2020 EONS-ESO e-Sessions. Working Group members are requested to keep eyes and ears open for possible topics, experts and discussants when attending conferences, reading up on literature etc. As it can sometimes be challenging getting the name for relevant experts, Working Group members are asked to forward an expert name, when suggesting a potential future topic.</p> <p>PF also asked the WG members if they were aware of training/education that was available for Research Nurses (those who support clinical trials) in their country. As there is a need to better support Research Nurses and there are wide-variations across Europe</p> <p>The Working Group members agreed that it might be useful to have further ESO e-learning sessions translated.</p>		
	<p>EONS Endorsement</p> <p>MC tables document “Endorsement Activity Feedback to EONS”. All agree that the endorsement process should be linked to the Educational Framework and that a disclaimer should be included.</p> <p><b>ACTION:</b> MC agrees to provide a bullet point list of the process, to educate the three new Working Group representatives on how to execute the task. It is</p>	<p>MC</p>	

	<p>preferable for the new Working Group representatives to be someone who has expertise in education, to ensure the correct language in relation to for example learning outcomes and objectives is used. MC is willing to support the new Working Group representatives on the first 2 – 3 applications.</p>		
	<p>Invited Speaker Grant and other grants</p> <p>All agree that the Invited Speaker Grant should be promoted more / better as the number of applications received is usually limited.</p>	RV	<p>See information on website  <a href="http://www.cancernurse.eu/education/workinggroup.html">http://www.cancernurse.eu/education/workinggroup.html</a></p>
	<p>RESEARCH: Oncology nursing competence of cancer nurses and education</p> <p>VS presented her project to the other Working Group members.</p>	VS	
	<p>AOB Close</p> <p>Clinical Fellowship Programme</p> <p>Feedback from Working Group members is that it is difficult to get 1-6 months off from work and that the cost of living is difficult to cover.</p> <p><b>ACTION:</b> MM to send out a date proposal for a January conference call, including all current and new Working Group members, as well as either Lena Sharp or Andreas Charalambous (EONS President, EONS President-Elect).</p> <p><b>ACTION:</b> RV to check with Emma Woodford, EONS</p>		

	<p>COO, if there will be another May meeting with all four CARE Working Groups together.</p> <p><b>ACTION:</b> RV and HT to update and share the Working Group Action List following the discussions.</p>		
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