



European Oncology Nursing Society General Meeting

Sunday 25 September 2011
Stockholm, Sweden

Draft MINUTES

Present:

Dr. Sultan Kav	President
Mrs. Birgitte Grube	President-Elect
Prof. Sara Faithfull	Past-President
Dr. Ulrika Östlund	Board Secretary
Mrs. Kay Keogh	Treasurer
Mrs. Françoise Charnay-Sonnek	Board member
Mrs. Anita Margulies	Board member
Dr. Mary Wells	Board member
Prof. Daniel Kelly	Board member
Mr. Dimitrios Papageorgiou	Board member
Dr. Clair Watts	Executive Director
Mr. Rudi Briké	Executive Secretary

Also:

Representatives of the national society members, associated members and individual members.

Item 1 Welcome

Dr. Kav welcomed everyone to the General Meeting and introduced the members of the EONS Executive Board and the EONS staff.

Item 2 Minutes of the previous meeting:

The members approved, and the President signed, the minutes of the previous meeting held on 16 April 2010 at the World Forum Convention Centre, The Hague, The Netherlands.

Item 3 Approval of Election Results

Dr. Watts reminded the participants that in accordance with the constitution of the European Oncology Nursing Society, nominations had been sought for three Executive Board roles. The three roles were President-Elect (one place) and Board Member (two places). For the two positions of Board Member, nominations were especially welcomed from members with skills in communication and advocacy.

She reminded the delegates from the national oncology nursing societies and the individual members to take a seat in the voting section of the meeting room and to visibly present their voting documentation during the voting sections of the meeting. Dr Watts then invited the voting members to confirm the election results.

For the role of President-elect, the voting members accepted the results unanimously. Mr. Erik van Muilekom was therefore confirmed as the new EONS President-Elect. Dr. Watts pointed out that as Mr. Erik van Muilekom was the only candidate for the role of President-Elect, there was no reserve candidate available. This presented a serious governance risk for EONS and she invited the voting members to consider a proposal from the Executive Board

to allow Prof. Daniel Kelly to act as interim President-elect if the need arose. The voting members accepted the results unanimously.

Following the same voting process, the voting members accepted unanimously Dr. Lena Sharp (Sweden) and Mr Paul Trevatt (UK) as new EONS Executive Board members. As the constitution did not provide for a reserve Board member, Dr Watts asked the voting members to consider a second proposal from the Executive Board; to allow Mrs. Katarina Lokar to act as reserve Board member, should one of the Board members need to step down during this term of office. Mrs Lokar had stood for election as a Board member and was unsuccessful by just one vote. The lack of a reserve Board member also represented a governance risk for the society. The voting members also accepted this proposal unanimously.

The new Board members that were in attendance at the meeting were welcomed by the membership.

Dr. Watts expressed her thanks to the membership for taking such an active part in the election process and invited the membership to forward any suggestions they may have regarding EONS processes to her at any time.

Item 4 Presidential Hand-over Ceremony

After approval, Mrs. Grube officially took over the Presidency of EONS from Dr. Sultan Kav. She thanked Dr. Kav for her support during her term as President-Elect and she shared with the audience some considered reflections on Dr Kav's valuable contribution to EONS during her term as EONS President.

Item 5 Goodbye to leaving Board members/Welcome to new Board members

Leaving Board members Prof. Faithfull, Dr. Östlund, Mrs. Keogh and Mr. Papageorgiou received a warm "Thank you" from all the participants for their hard work and commitment to EONS during their terms of office.

The participants wholeheartedly welcomed Mr. van Muilekom, Dr. Lena Sharp and Mr. Paul Trevatt as the new members of the EONS Executive Board.

Item 6 Past President's report 2009-2011

Dr. Kav gave an overview of work that had been undertaken during her term as President during the period September 2009-September 2011. She particularly highlighted the renewed strategy which had been agreed at the Board meeting in February 2010, including the EONS vision, mission statement and values as well as the updated EONS CARE strategy. She encouraged members to join one of the EONS working or task groups. Dr. Kav referred to the improved membership benefits that had been put in place as well as the improved working practices e.g. the partnering of EONS Board members with around three national member societies to foster a personal relationship between EONS and its societies. She reminded the participants that EONS-8 would now take place in Geneva, Switzerland instead of Valencia, Spain and explained the difficult choice that had been made due to changed circumstances relating to sponsorship.

Item 7 New President's Strategic Direction

Mrs. Grube outlined the new Strategic Direction, highlighted the future challenges and tasks that lie ahead and stressed the need for all members to engage with EONS and contribute to its development.

Item 8 Treasurer's Financial Report

Mrs. Keogh presented the financial report for the year April 2010-March 2011. She stated that the finances were in good shape and had received comment for their transparency and good order during the external audit process.

Mrs. Keogh compared the difference in income with 2009-2010 and noted that this was mostly due to the lack of conference income in 2011, although she pointed out that income from commercial sponsors was also much reduced.

Related to budgetary planning for 2011-2012, she stressed the need to be realistic with the funds available, to prioritise new projects and to reduce costs for projects wherever possible.

Item 9 EONS activities 2011 update

-Radiotherapy e-learning

Dr. Wells provided an outline of the course content with regard to the Side effects of Radiotherapy e-learning course. Comments from participants at previous courses were very positive and Dr. Wells pointed out a 3rd e-learning course would start in November 2011.

-Research proposal workshop 2011

Prof. Kelly informed the participants about the EONS Research Proposal Workshop which took place from June 15 to June 17 2011 in London, UK. He indicated that plans for another Research workshop in 2012 are being made and he invited the participants to consider applying for this workshop. Prof. Kelly referred also to the EONS Major Grant 2011 for which applications would still be welcome until end of October.

-5th ESO-EONS Masterclass 2012

Mrs. Margulies informed the participants about the 5th ESO-EONS Masterclass 2012 which would take place from 17-22 March 2012. Online application would soon be available on the EONS website.

-EPAAC/PEP's Project

Prof. Faithfull updated the participants about the "Putting Evidence into Practice: implementing clinical guidelines". She invited members to get involved in this project, particularly if they have an interest in the key areas of radiation dermatitis, lymphoedema, dyspnoea, peripheral neuropathy or pain.

Item 10 Grants & Awards 2010-2011

Mrs. Charnay-Sonnek provided an overview of the recent Awards and Grants (EMCC Awards, DMA 2011, Clinical Travel Grant 2011, LTA 2011).

-Excellence in Patient Education Award 2011-Susan Morgan

Mrs. Sue Morgan on behalf of the Steering Group and Teenage Cancer Trust, UK, received the EPE 2011 Award at the EONS Award session during the EMCC event for the "*Find your sense of tumour*", *An international Annual Conference for young people with cancer*".

She gave a presentation about the purpose of this conference and what it had achieved.

-Research Mentoring Grant 2008-Amanda Shewbridge

Mrs. Shewbridge gave an overview of her research project "An exploratory study of the experiences of carers of women with breast cancer undergoing ambulatory surgery".

-Major Research Grant 2008- Carole Farrell

As Mrs. Farrell was not able to be present at this meeting, Dr. Molassiotis presented the main outcomes of this project on "Clarifying the cluster of symptoms associated with chemotherapy-induced nausea".

-Clinical Travel Grant 2010-Sevcan Atay

Mrs. Atay reported on her clinical visit to Minneapolis, USA, where she visited different oncology hospitals and research centres, observing oncology nurses at work and providing an insight into how nurses' roles vary in different countries. She remarked that in many of the centres she visited nurses have taken over some of the roles performed by doctors.

-Clinical Travel Grant 2010-Mette Amundsen

Mrs. Amundsen reported on her clinical visit to the Memorial Sloan-Kettering's new Evelyn H.Lauder Breast Cancer Centre in New York, USA. Her aim was to learn more about cultural differences between Norway and the US in relation to breast cancer treatment and care.

-Open grants and awards

Mrs. Charnay-Sonnek provided an overview of available or upcoming grants and awards.

Item 11 Open Discussion forum

A question was raised with regard to what exactly is included in the financial heading 'membership services'. Dr. Watts replied that the EONS magazine production, the website development and maintenance as well as the monthly newsletter were key items included in these costings.

Item 12 Date, time and place of next meeting

The next General meeting would take place during the EONS-8 Spring Convention, 26-27 April 2012, Geneva, Switzerland.
Exact time and location would be communicated in due course.

Signed:

Date:

The presentations during the meeting are available in a separate document.