



Draft Minutes – EONS GENERAL MEETING 2017

Date: Sunday 19 November: 08.30-10.30

Location: Reehorst Hotel, Ginkel meeting room, Ede, the Netherlands

MINUTES DRAFT

Present:

Daniel Kelly (DK)	President
Lena Sharp (LS)	President-Elect
Erik van Muilekom (EvM)	Past-President
Theresa Wiseman (TW)	Board Secretary
Cristina Lacerda (CL)	Board Treasurer
Patrick Crombez (PC)	Board member (Advocacy)
Andreas Charalambous (ACh)	Board member (Research)
Rebecca Verity (RV)	Board member (Education)
Sara Parreira (SP)	Young Cancer Nurse (Observer)
Emma Woodford (EW)	EONS COO
Rudi Briké (RB)	Coordination and Membership Manager
Mariska Mooijekind (MM)	Working Groups Manager
Iveta Nohavova (IN)	Projects and Fundraising Manager

Also:

Representatives of the national society members, associated members, individual members and members of the EONS National Oncology Nursing Societies.

Item 1 Welcome

DK welcomed everyone to the General Meeting and introduced the members of the EONS Executive Board and the EONS staff.

Item 2 Minutes of the previous meeting:

The members approved, and the President signed, the minutes of the previous meeting held on Tuesday 18 October 2016 during the EONS-10 Congress in Dublin, Ireland.

Item 3 Approval of the Executive Board Election result:

DK presented the participants with an overview of the two election processes related to the election of a President-Elect/Board member (1st round) and the election of the EONS Board member (2nd round). He reminded the participants that clear processes had been developed and agreed by the EONS Board in advance and that these have been forwarded to the EONS full membership and published on the EONS website.

The voting members unanimously accepted the voting results for both rounds. Andreas Charalambous was therefore confirmed as the new EONS President-Elect while Wendy Oldenmenger and Johan de Munter were confirmed as the new Executive Board members.

DK expressed his thanks to the non-elected candidates for offering their time and commitment to EONS.

Item 4 Presidential hand-over ceremony

DK made use of the opportunity to reflect on his presidency. He expressed his special thanks to the EONS Board members and Presidents, the EONS staff and the national oncology nursing societies for the support and good cooperation over the years and to Cardiff University for allowing him to act as EONS President. He then officially handed over the EONS Presidency to Lena Sharp who thanked Daniel Kelly for his important contribution to EONS as EONS President.

Item 5 Welcome New Board & thank departing Board

The newly elected Board members Andreas Charalambous (EONS President-Elect), Wendy Oldenmenger and Johan de Munter (Board members) were welcomed by the membership. Leaving Board member EvM (Past-President) received a deserved “Thank you” from all the participants for his commitment to EONS during his terms of office.

Item 6 Introduction new EONS COO

Emma Woodford, the newly appointed EONS COO, provided a short outline of her career highlighting her experience as senior advocate and programme manager with more than 20 years experience in the charity/NGO sector. She referred to her early career working on community development projects in Vietnam and Thailand and then her move to Brussels where she became a health advocate at the Association of European Cancer Leagues (ECL). There she worked with cancer nurses, prevention managers and oncologists on a number of projects. After ECL, she went on to be Interim Secretary General of the European Public Health Alliance. Before joining EONS, Emma worked as an EU Senior Advisor for the International Diabetes Federation for Europe.

Item 7 Governance and Finance

-Update EONS Bye-Laws

EW presented the participants of the general meeting a number of amendments to the EONS Bye-Laws, which have been approved at the EONS Board meeting on Saturday 18 November:

- 2.3.3: Ideally, there should be representation of all genders on the Executive Board and among individuals standing for election for executive posts.
- 2.3.4: After each round of elections, the board will self-select chairs of the existing working groups, task groups and projects as needed.
- 2.4.1: Four working (instead of six) working groups are responsible for the EONS strategy and other activities.
- 7.5: All moneys raised in the name of the Society will be held in an account at the HSBC Bank plc. Onslow Square, 1 Sydney Place, London SW7 3NW, United Kingdom. This may change at the discretion of the Executive Committee

All changes were approved by the full membership.

-Finance

EW provided an overview of the current financial situation of EONS and estimated budget overview 2017-2018. At time of the meeting, the projected estimate end of year balance would be 180.000€. She pointed out that EONS will receive 602,000€ from ECCO by end of December 2017. Including this, estimated income for 2018 would come at 820.821€. However, she stressed the need for EONS to keep a reserve of 300.000€ in place in order to act as buffer in case of organisational emergencies. As a result of this, the budget for 2018 would come at 507.820€. Taking into account estimated expenditure for 2018, EONS would show a deficit of 4.179€ in 2018 but she stressed the fact that EONS will be able to continue operations. Available budget for 2019 would come at 304.820€ which would be too low. EW highlighted the need for EONS to reduce its expenditure where possible and to include more fundraising and increase income from

other sources and activities. For example, EONS has been trying to raise sponsorship from magazine advertising, and EW invited all member organisations with an advertising budget to consider advertising in the EONS magazine in 2018.

Item 8 Activity Update

WG's activity update:

- Communication – Kristina Olausson

Kristina Olausson referred to the main Communication activities in 2017 (Social media Workshop, Young cancer Nurses, ECND 2017). She highlighted the Social Media Platforms (Snapchat, Instagram and Facebook) where it could be useful for EONS to increase its profile. She also pointed out that four members of the Comms. WG will be leaving in 2018 and she invited the membership to apply for one of the open positions.

- Advocacy-Patrick Crombez

PC provided an outline with regard to the further steps to take related to preparing the RECaN phase 3. He also pointed out that the 2nd European Cancer Nursing Day would take place on 18 May 2018 and that a TG has been established including representatives from the four WG's. PC informed the meeting participants that a number of new position statements, including one on leadership potentially, are in preparation for 2018. These will be discussed at the next Advocacy WG meeting, taking place in December. He referred also to a new webpage as part of the Advocacy section on the EONS website "EONS Active in the EU".

- Research – Andreas Charalambous

ACh presented the members of the Research WG members and pointed out that new members are needed for the WG. He outlined the objectives of the Research WG and provided an overview of achievements and activities. With regards to RECaN he pointed out that a results paper on phase 1 will be submitted before the end of the year and that an additional paper with results is in preparation for publication early next year. He also informed the participants that a Research Proposal Workshop for EONS PhD students is scheduled to take place in Cyprus in June 2018. The call for applications will soon be available on the EONS website.

- Education –Rebecca Verity

RV informed the meeting participants that the Education WG is also looking for new members. She referred to the update of the former EONS Core Curriculum, now called International Education Framework and she pointed out that the Framework is in its final phase. The "soft" launch is planned to take place end of January 2018. The official launch would take place during ECND in May 2018. RV provided also an update related to the e-learning programmes in collaboration with ESO and she pointed out that 2-3 new online sessions would be available each year. The update related to the TITAN and TARGET projects is going on as planned. She informed the participants also about the next ESO-EONS Masterclass, which will take place in March 2018 in Berlin, Germany and a new initiative, the Eastern Europe and Balkan region Masterclass that will take place in September 2018 in Budapest, Hungary.

Item 9 2018 Events & Opportunities

-Grants & Awards

LS informed the General meeting participants that the Research Travel Grant is still available until the end of November. She pointed out there will be again an EONS Novice Research Dissemination Award launched in 2018, linked to the EONS 2018 Congress. The call related to the 2018 Change Championship Award will soon be open as well. Related to the EONS Research Grant, EONS is working on funding opportunities for this grant. LS also referred also to the YCN Grants, which offered support to six nurses to attend the Leadership Summit.

-Upcoming events

LS reminded the meeting participants about the next ESO-EONS Masterclass, which will take place in March 2018 in Berlin, Germany, and she outlined the Eastern Europe and Balkan region Masterclass that will take place in September 2018 in Budapest, Hungary.

EW presented an overview of the May 2018 ECND events:

- Wednesday 16 May- EONS-MEP's Against Cancer joint meeting.
- Thursday 17 May-WG's retreat
- Friday 18 May- ECND with a potential live event in Belgium and launch of the International Education Framework.

ACh updated the meeting participants about the European Cancer Summit that will take place in September in Vienna, Austria. He provided an outline of the focus and programme of the event. He pointed out that the RECaN findings will be presented at this event.

LS informed the participants that the EONS 11 Congress is scheduled to take place during the ESMO Congress in Munich in September 2018 but she pointed out that this still needs to be confirmed. There will be a three day cancer nursing track during the congress and the proposed theme is currently "Excellence in symptom management and patient safety through effective cancer nursing leadership".

Item 10 Open discussion forum

No questions were raised from the audience.

Item 11 Date, time and place of next meeting

LS closed the 2017 General meeting by inviting the meeting participants to the next General meeting, which is scheduled to take place in October 2018 in Munich during the EONS 11 Congress. Exact time and location would be communicated in due course.

Signed:

Date:

The presentations made during the meeting are available on the EONS website