

**Minutes - EONS Research Working Group, Face-to-face meeting,
Tuesday 7 June 2016, 09.30 - 16.00 hrs UK Time
Blackstone Room, Conference & Education Centre of the
Royal Marsden Hospital, London, United Kingdom**

Participating:

Andreas Charalambous (AC) (co-Chair), Mary Wells (MW) (co-Chair), Nuria Domenech Climent (NDC), Jorge Freitas (JF), Daniel Kelly (DK), Iveta Nohavova (IN), Wendy Oldenmenger (WO), Ulrika Ostlund (UO), Elizabeth Patiraki (EP), Lena Sharp (LS), Theresa Wiseman (TW), Mariska Mooijekind (MM) (Working Group Manager), Clair Watts (CW) (Executive Director)

1. Funding the EONS Research Grant

Due to budgetary constraints the EONS Board has decided not to give out the 2016 Research Grant of EUR 40.000,- unless outside funding thereof is being secured. Also future Research Grants should be funded through outside funding. The group agrees to try and find outside funding for the 2016 Grant. IN will contact Janssen, Roche, BMS and others to see if they are interested in funding the EONS Research Grant. Other WG members will also try to use their contacts to see if they can attract some outside funds. The amount does not necessarily need to be the EUR 40.000,- which was last given out. The focus of the Grant should be "cancer care". Should funding not be secured by the end of June the 2016 Research Grant will not be given out.

As previous Grants have delivered substantial pieces of work, high quality work, the WG members are hopeful that pharma companies may be interested in sponsoring the Grant. Should this however be unsuccessful on the short term a statement will be placed on the website that EONS is investing in the Oncopolicy Project and that therefore no Grant will be given out in 2016.

MW suggests doing a survey amongst previous Grant winners, asking them about their experience, the impact it has had on their career, the impact their work has had in their country. Stating these positive experiences will help in getting pharma companies interested in supporting the Grant. IN & MW will work on this together. For this year Theresa's and Lena's experiences can be used as statements.

WO & IN will together do the survey amongst previous Grant winners. It is agreed to also include the earlier "Mentor Grant" winners. MW will provide a number of links with examples of sources for question on impact.

2. Novice Research Dissemination Award

For the 2016 Novice Research Dissemination Award two winners have been selected out of 78 applications. NDC, JF, LS & WO have reviewed the applications. One winner, Paula Veenstra is from the Netherlands, the other winner, Lilly Harly is from Sweden.

The WG members agree that the text on the website should be amended; it should clearly state “novice”. The award should be given out to the “best of the best” novice researchers, who should not have received any EONS funding received over the last 3 years and have not been selected to give an oral presentation. WO & LS will make sure the text is updated – in time for the application process for the Amsterdam meeting.

EP suggests that the WG should consider giving out a Best Poster Award. There could be a “People’s choice” and a “Panel’s choice” award.

3. EONS Research Travel Grant

When checking the number of applications submitted for the Research Travel Grant the TG found that there was a very high number of non-completed applications. TW has asked Rudi Briké to email all applicants who had a non-complete application, inviting them to finalise and submit their applications. At the same time the deadline for submissions has been extended by two weeks and is now 14 June.

The WG discussed the technical side of the application process and are of the opinion that an email confirmation should be issued when an application has been submitted. CW will speak to Steve Rowett, IT web manager, about this. The current system is considered not to be a very user friendly system. Perhaps another survey software system should be put in place? CW will speak with Steve Rowett about other options and feedback to MM, who in her turn will share the info with TG and WG members.

4. Core Curriculum

LS, with the assistance of IN in her role as Projects Manager, has formed a TG which falls under the Education WG. NDC represents the Research WG in the TG. The review of the Curriculum started in March 2016 and the updated version should hopefully be available by March 2017. TG members have been invited to provide critical feedback and next week a conference call amongst the TG members will be held to discuss the feedback received. The TG may hold a face-to-face meeting later in the year. MM suggests that the updated Core Curriculum launch could be announced at the ECCO congress in Amsterdam. MW would like to know what Research content is included in the Core Curriculum? There are only two pages dedicated to Research, pages 39 & 40.

IN will circulate the relevant pages to all WG members, who are all invited to share their feedback with NDC, who will then discuss it in the relevant TG.

5. 2016 Research Workshop

The 2016 Research Workshop had 20 participants. A survey has been done amongst the Workshop participants, but results are not yet known. Initial feedback received was however very positive. At the event snap shot videos were taken, which will be added to the website. The WG is of the opinion that the Workshop is one of the best things EONS organises. It is considered to be very successful.

It was agreed that the PhD Workshop would be continued bi-annually. Every other year the Workshop will focus on nurses who are not necessarily doing PhDs but can identify a clinical problem which warrants more research. The WG members suggest that it would be a good idea to check with any PhD applicants who apply for the clinical Workshop that they will definitely benefit from this one rather than the PhD focused workshop which will be held in the following year.

WO has written a Workshop protocol for the Amsterdam Workshop. She will share it with IN, who will add it to "EONS Link". In that way the document can be of use to the organisers of future Workshops.

The WG members ask if the minutes can also be uploaded to "EONS Link". MM will take care of that. The minutes will from now on also be published on the EONS website.

6. 2017 Research Workshop

LS suggests to hold the 2017 Research Workshop in Sweden, which all WG members agree to. LS is willing and available to host the meeting but will not be able to actively participate. It is agreed to hold the Workshop in the pre-last week of May 2017. AC and WO are interested in facilitating the workshop. UO is willing to do a guest slot, but cannot act as one of the main facilitators. It is agreed that LS will ask Kicki Olausson (Communication WG) to actively assist, as she is local, and has participated in both the PhD and clinical problem focused workshops. KO agreed immediately. MW is willing to assist, if need be.

The WG agrees to discontinue providing a mentor fee to enable more members to participate in the event. 10 participants and perhaps a number of local delegates would be able to participate.

In 2018 another PhD Workshop will be held.

7. EONS 10

An issue with the abstract reviewers has arisen: all abstract reviewers have recently received an incorrect email, informing them that their abstract has been accepted. Furthermore, people whose abstract has been accepted have received a confirmation, but not stating which date and what time their presentation will be. DK has emailed Abbey (= congress organiser) and CW will follow up by telephone to ensure these communications will be corrected.

Would WG members be willing to chair some of the sessions?

UO and EP do not yet have funding available for attending EONS 10. The WG chairs will see if both could receive a small amount of funding from the Research WG budget to cover, for example, their registration fee.

The congress is being held in conjunction with the IPOS meeting. A number of EONS members will be welcome to attend the IPOS sessions. EONS and IPOS have developed a joint event on the Wednesday morning, 19 October. EONS is invited to come up with suggestions for the content and set-up of this event. DK suggests organizing a Methodological Symposium.

As this joint event has only recently been decided on it will be important to find out who of the EONS speakers will also be attending the IPOS event. The presenters should be nurses and 2 or 3 speakers are needed. The Scientific Committee will ensure the programme for this event to be developed. The WG agrees that it will be easiest and economically most practical to invite speakers who plan to attend both meetings and will therefore still be in Dublin on the Wednesday. The event provides a great opportunity to showcase the good work that cancer nurses do.

8. Systematic Review

The WG had a good and productive meeting on 6 June of which a verbal summary is given by MW. This summary will be provided to the WG members in a separate document.

The WG discusses authorship of the papers. All WG members will be acknowledged in the papers, but key positions to be determined are:

Corresponding author

First, second and last author

DK will come up with a suggestion

Following DK's email as President of the Society announcing the launch of the project four EONS members have expressed an interest in engaging in the project. These members will be invited to be involved at a later stage and will not have to be acknowledged in the papers. It had been agreed for AC to contact ECCO PAC, who could be acknowledged as co-authors. The WG also agrees that Macmillan, who will continue to participate in the project, can be acknowledged.

The WG agree to the name of project being **RECaN: Recognising European Cancer Nursing**. CW will contact the Communication WG, asking their agreement on the name.

9. Change Champions Award

The contract between EONS and the Royal Marsden Hospital has now been signed and the award has been launched. Funding is available to give out two Awards the coming two years of a maximum of EUR 5.000,- each. The WG members agree that applicants should provide a CV and a written proposal of about three pages, a visit plan. AC suggests to additionally hold a Skype interview with the (pre-)selected applicants. TW & DK & LS agree to review the applications. Closing date for the applications is at the end of June. The reviewers agree to hold the Skype interviews on the 13th of July.

10. Conflict of Interest

Potential conflict of interest of WG members was discussed. It is agreed that WG members can certainly apply for any grant. The respective WG member will then however have to withdraw from the selection process.

11. Web pages

WO, IN & NDC have prepared updates of the Research WG web pages. IN reports that it did take a long time before the updates were uploaded to the website. A number of reminders to the Website Editor were needed and AC had to step in in his position of WG Chair to emphasise the need for timely updates.

12. Membership Survey

MW presented slides with the results of the EONS Membership Survey. The slides will be shared with the WG members. Initially the response rate to the Survey was relatively low. What helped a great deal was to include a pop up on the EONS website. This meant that anyone who visited the EONS website got a pop-up when the site loaded, inviting the website visitor to participate in the Membership Survey. Adding this pop-up to

the website substantially increased the response rate. This should be kept in mind for future surveys.

The final report with the results of the Membership Survey is nearly ready. Once available this will be shared with the EONS Board, the Working Group members and the National Member Societies. It will also be presented at the October Advisory Council Meeting. MW will ask Maggie Cunningham if she is willing to also produce a paper on survey results.

13. Horizon 2020

The WG discusses to potentially submit an application for one of the future Horizon 2020 calls. It is considered to perhaps build on the Oncopolicy Project, the RECaN project when applying. The WG members however agree that the WG does not have enough capacity to run both the RECaN project and an application for Horizon 2020. AC & MW will contact the EONS Board to ask for permission to include the EUR 15.000,- Horizon 2020 budget in the budget of the RECaN project.

14. Phase II

Phase 2 of the RECaN project is briefly discussed. This phase will cover four case studies with one year of data collection. The case studies will possibly be carried out in Estonia, Germany, the Netherlands and Sweden.

15. Next face-to-face

A next face-to-face meeting of the WG will be held in November, in London. MW and AC will provide MM with potential dates for the meeting. MM will send out a date proposal to the group.

End of Meeting