EONS Research Policy

Policy created by: Dr Greg Kotronoulas & Dr Amanda Drury, RWG Co-Chairs

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Date of planned update: DD/MM/YYYY

Table of Contents

Abbreviations

DPIA	Data Protection Impact Assessment
EONS	European Oncology Nursing Society
GDPR	General Data Protection Regulation
ICMJE	International Committee of Medical Journal Editors
IP	Intellectual Property
NGA	New Grant Application
PI	Principal Investigator
RA	Research Assistant
RWG	Research Working Group
WG	Working Group

Version control table

Version number	Purpose/change	Author	Date
0.1	Draft policy initiated	Dr Greg Kotronoulas	13/05/2021
0.2	Draft content was added	Dr Greg Kotronoulas	11/06/2021
0.3	Content was added	Dr Amanda Drury	16/06/2021
0.4	Content was added	Dr Greg Kotronoulas	25/06/2021
0.5	Content was added	Dr Amanda Drury	29/10/2021
0.6	Content was added	Dr Amanda Drury	08/05/2022
0.7	Small revision on text (3.1.4)	Dr Virpi Sulosaari	30/07/2023

History of updates and revisions

Old version number	Purpose/change of update or revision	New version number	RWG signatory	Date of update or revision
1.0	e.g. Yearly update	2.0	Insert here	DD/MM/YYYY
2.0	e.g. Revision due to new guidance	2.1	Insert here	DD/MM/YYYY

Notes:

- **For updates:** Please remember to insert new 'Date of planned update' on page 1 after every update.
- **For revisions:** Revisions will not affect an upcoming 'Date of planned update' as indicated on page 1.
- After any change in the version number, please remember to insert new 'Policy version' on page 1 and in the page footer.

History of EONS Board approvals

Version number	Date approved by Board	RWG signatory	EONS Board signatory
0.7	19/10/2023	Dr Amanda Drury	Virpi Sulosaari

Notes:

- After every new EONS Board approval, please remember to insert new 'Effective date' on page 1 and in the page footer.

1. Background to the policy

1.1. A standardised research policy is essential to direct research-related activities of the European Oncology Nursing Society (EONS).

1.2. For the purposes of this policy, the term '**EONS Research**' will be used throughout to describe: "all research-related activities (e.g. developing grant applications, running research projects, publishing) which EONS working group (WG) members lead and/or collaborate on specifically as part of their involvement with EONS".

1.3. This research policy aims to promote a transparent process that establishes research integrity, fairness, acknowledgement and inclusivity in EONS Research.

1.4. The research policy outlines the ground rules that apply to **ALL** EONS WG, individual WG members, planned/developing grant applications, current research projects, and research dissemination activities.

1.5. The Research Working Group (RWG) is responsible to enforce this research policy upon approval by the EONS Board, update it every two (2) years, and revise it as necessary whenever key changes in the research, clinical or EONS strategic landscape take place.

2. Grant applications – Developing EONS Research proposals and applying for funding

2.1. Insofar as possible, all EONS Research is expected to be financially supported by a research grant. As such, planning, developing, reviewing and submitting grant applications are key parts of the process to secure funding.

2.2. Planning for a grant application will combine: (a) identifying a lead applicant; (b) setting up a task group of co-applicants, (c) scoping research priorities in cancer care/nursing, (d) confirming alignment with EONS strategic objectives, (e) targeting relevant funding calls, and (f) setting up a time plan with achievable goals.

2.2.1. The lead applicant can be any EONS WG member with suitable research expertise.

2.2.2. As part of the planning process, the lead applicant will submit a 'new grant application' (NGA) report to the co-Chair of the WG leading the application (copying in the EONS Team in all communication) to notify them of the intended activity and seek the EONS Board's support. The RWG board member and co-Chairs may be

consulted during preparation of the NGA report for advice as required. The NGA report will outline the following:

2.2.3. **Setting up a working group of co-applicants:** The lead applicant will have responsibility to involve EONS members and/or external investigators as co-applicants, based on clinical and/or research expertise as appropriate.

2.2.4. **Scoping research priorities in cancer/nursing:** The lead applicant will review the most up to literature and EONS strategy, in order to identify and justify a target area for investigation.

2.2.5. **Confirming alignment with EONS strategic goals:** The lead applicant will consult with the WG co-chairs in which the project is being planned to confirm that the proposed target area for investigation falls within the remit of EONS strategic goals at the time of planning.

2.2.6. **Targeting relevant funding calls:** The lead applicant will provide details of the target funding call, including rationale for choosing the funder, maximum allowable budget per project, and submission timelines, stages and deadlines. Funding calls from charitable organisations, non-charitable organisations and the industry can all be targeted as appropriate.

2.2.7. **Setting a time plan with achievable goals:** The lead applicant will draft a time plan with 'next steps', ensuring to set up achievable goals for the lead applicant and co-applicants to develop the grant application. It is recommended that an NGA report is submitted for consideration at least 2-3 months before a set submission deadline, or as soon as possible after a submission deadline is published to ensure adequate time is available for co-applicants to develop the application.

2.2.8. The RWG Board Member and WG co-chairs in which the project is being planned, will review the NGA report. The role of the wider RWG will be to provide feedback on research proposal development to support rigour and impact of the project application. The lead applicant will be expected to seek feedback from the RWG Board Member and WG co-chairs in which the project is being planned early in the development stage to ensure appropriate support is provided at the design stage. The RWG does not necessarily have to be collaborators on the application, but this is a consultation offered in the interests of optimising research funding applications submitted on behalf of EONS.

2.2.9. After the consultation process has been completed, the RWG Board Member and WG co-chairs in which the project is being planned will discuss the NGA at the next EONS Board meeting and seek the Board's opinion. Once a final decision has been

reached, the EONS Team will advise the lead applicant of the Board's decision, either in favour of or against going ahead with the grant application. A final decision will heavily depend on whether the proposed time plan is achievable to ensure that collective co-applicant effort is appropriately channelled and applied, and aligns with EONS planning of projects.

2.3. Developing a grant application will involve (a) formally notifying the RWG Board Member and WG co-chairs in which the project is being planned about embarking on the intended work, (b) formally notifying the EONS COO and EONS Team, (c) assigning roles and responsibilities to all co-applicants, (d) budgeting for the research, and (e) working within the set time plan.

2.3.1. **Formal notification of the RWG Board Member and WG co-chairs under which the application is being developed:** Notification will involve target call, timelines and deadlines, and an overview of roles and responsibilities of all applicants. Once a favourable opinion has been provided by the RWG, the lead applicant will be expected to notify the EONS COO and EONS Team about the new project and developing application.

2.3.2. **Formal notification of the EONS COO and EONS Team:** The proposed work will be assessed at the next appropriate EONS Team meeting and feedback given within 1-3 business days to the lead applicant and requester of the project.

2.3.3. **Assigning roles and responsibilities to all co-applicants:** The lead applicant is expected to lead on assigning roles and responsibilities to all co-applicants and ensure that all applicants contribute to developing the grant application in a fair, transparent and equitable way.

2.3.4. **Budgeting for research:** The lead applicant is expected to draft a budget that includes all direct costs arising from the research. Inclusion of indirect costs and overheads will vary between funders and depend on the individual funder's policy. For more information see provisions in Section 3.

2.3.5. **Working within the set time plan:** The lead applicant will be expected to update the RWG Board Member and WG co-chairs in which the project is being planned (copying in the EONS Team in all communication) about the following:

a) Progress being made via brief, monthly updates.
b) Areas where support from the EONS WGs and/or EONS Team might be required.
c) When the application was submitted, no later than 1 month after the actual submission date.

d) The outcome of the application, no later than 1 month after receiving the funder's opinion.

3. Budgeting

3.1. A transparent approach to budgeting will apply at all times and to all EONS Research. This is to ensure that:

3.1.1. All proposed costs are fully justified against the anticipated research expenses.

3.1.2. All proposed costs are fully justified against the anticipated time/effort allocated to all applicants, research staff and management personnel.

3.1.3. Adequate research support (i.e. research staff such as a research assistant) is fully costed for the duration of the project.

3.1.4. In case of the lead applicant's organisation such as university (and prospective principal investigator, PI) is the host organisation for the research, the lead organisation is responsible for fundraising and managing the funds in collaboration with all co-applicants / collaborators including EONS. In case of EONS being the lead applicant, necessary scientific expertise is ensured through bilateral agreements between EONS and researchers or the research institute.

3.1.5. All co-applicants' research activities on the project are fully costed for the duration of the project.

3.1.6. Wherever possible, EONS is cited as a funded collaborator / co-applicant, and the EONS Team as funded research support personnel (e.g. in relation to project management or dissemination), in order to support EONS's fundraising strategy.

3.2. Depending on individual funders' policy and requirements, direct costs, indirect costs and overheads may be included in the budget.

3.3. At the bare minimum, all direct costs must be fully identified and budgeted. Examples of direct costs include the following (this isn't an exhaustive list):

3.3.1. Salaries of research assistants / technicians and supporting personnel. All research staff will be employed by the PI's host institution and based in the PI's host institution. Salary costs will be costed on a pro-rated basis (see also Section 6.2). For provisions for supporting personnel, see Section 6.3.

3.3.2. Equipment / consumables purchased specifically for the project, e.g. voice recorders, computers, software.

3.3.3. Travel and subsistence.

3.3.4. External consultancy fees.

3.3.5. Recruitment advertising.

3.3.6. Survey and questionnaire costs.

3.3.7. Translation costs.

3.4. Indirect costs are those attributable to the project but for which there is no direct relationship. They are also known as 'overheads'. Examples are (this isn't an exhaustive list):

3.4.1. The time of the PI and co-applicants on the project and for the duration of the project.

3.4.2. The cost of the office space used in rates, building costs, and maintenance.

3.4.3. Heating, light, power, cleaning and other domestic services

3.4.4. The cost of support services, such as Finance Office, Estates, Academic Office.

3.5. The lead applicant will be expected to share the draft budget with the EONS Board via the RWG Board Member or WG co-chairs in which the project is being planned for review. Budget approval from the EONS Board must be sought prior to submission of the grant application.

3.6. Costs to cover overheads and expenses for EONS and the PI institution will be included based on the funder's policy. The distribution of funds will be agreed between the EONS Board and PI, based on the funder's policy on a case-by-case basis.

3.7. Draft budgets with any unjustified costs will be returned to the lead applicant for revision.

4. Successful EONS Grant Applications – contracting and collaboration agreements

4.1. Intellectual Property (IP)

4.1.1. Dissemination and authorship policies/agreement

I. A standardised publication and dissemination policy is essential for any programme of work conducted on behalf of, or in collaboration with EONS to ensure the main goal of the study is met, through publication in scientific journals.

II. A project-specific publication review board (PRB) should be convened to act whenever (i.e. during or after the official end of the project) any scientific publications and/or presentations are to be generated.

III. The PRB will consist of the following members at a minimum:

a. The Principal Investigator and/or Co-Principal Investigators
b. Work Package Leads
c. Co-Investigators involved in work packages from which the publication in question is derived
d. The EONS Project Manager

IV. The objectives of the PRB are to:

a. Review, comment on and approve or reject proposals for scientific publications according to the dissemination goals set within the project.
b. Oversee procedures in relation to publication/dissemination, including writing-up, authorship, co-author contribution, adherence to timelines, and the actual submission process.
c. Oversee procedures in relation to any research theses to generated as part of a project, including publication/dissemination of outputs deriving from analyses conducted as part of such theses.
d. Ensure that any disputes are resolved timely, effectively and permanently.
e. Approve of manuscripts/abstracts prior to final submission and/or re-submission post-revision.

4.1.2. Outputs/IP rights/ownership/ Acknowledgements:

I. Any project outputs where EONS is the lead organisation will remain the Intellectual Property of EONS, save for copyright in the project outputs which will be owned by the Principal Investigators, Co-Investigators and Research Team jointly, in direct proportion to each party's original literary contribution. The Parties will each be acknowledged as co-authors on all publications emerging out of this project (See Section 7). Any subsequent academic publications arising from the project outputs will be agreed in advance by the Parties via the PRB (See Section 4.1.2).

II. Any project outputs where EONS is a collaborating partner will remain the Intellectual Property of the lead/co-leading institutions, save for copyright in the project outputs which will be owned by the Principal Investigators, Co-Investigators and Research Team jointly, in direct proportion to each party's original literary contribution. The Parties will each be acknowledged as co-authors on all publications emerging out of this project (See Section 7). Any subsequent academic publications arising from the project outputs will be agreed in advance by the Parties (See Section 4.1.2).

4.2. Data Management and Protection

4.2.1. All projects which will collect personal information and sensitive personal information under the remit of GDPR requires a data protection impact assessment (DPIA) which identifies:

I. The data which will be collected and processed as part of the project, including personal, survey/questionnaire data, and any data generated from reviews / audits / etc. The DPIA must outline how the project adheres to the principles of data protection:

a. Lawful, fair & transparent processing
b. Purpose limitation
c. Minimisation of processing
d. Data accuracy/quality
e. Storage limitation
f. Integrity, security & confidentiality
g. Accountability

II. The parties who require access to the data, bearing in mind General Data Protection Regulation (GDPR) and data minimisation principles, and restricting access to personal data to those who must process it for the purpose of conducting the study.

III. How and where data will be stored, including password, encryption, etc. Define who (specifying names and organisations) will have access to specific datasets.

IV. Set up data sharing agreement, which should be signed by all investigators and collaborators, and outline who, how and when (and in what format) data should be accessible to team members.

4.3. Contracting

4.3.1. Liaison & negotiation with collaborator institutions – engagement with relevant collaborators' research offices to agree terms of funding, and inter-institutional funding transfers.

5. Collaborating on active EONS Research projects

5.1. During active EONS Research projects, the PI will be responsible to ensure fair and equitable collaboration among all involved parties (i.e. the PI, co-investigators, collaborators, research staff, supporting personnel, the EONS team).

5.2. The PI, the research staff and the EONS team are expected to adhere to the following basic 'best practices' to ensure successful research collaboration:

5.2.1. Address mutual expectations and divide/establish responsibilities for each task or work package, particularly for research staff.

5.2.2. Ensure frequent and transparent communication among all parties, including crucial admin work such as organising regular project meetings, and recording and sharing minutes.

5.2.3. Address expressed anxiety, uncertainty or frustration as soon as possible.

5.2.4. Adhere to ground rules for research integrity, authorship and acknowledgement. For more information see provisions in Section 7.

6. Research support for active EONS Research projects

6.1. Research support is crucial for the successful delivery of (international) research projects. It includes research staff employed on the project (e.g. research assistants) and supporting personnel (e.g. project manager, admin staff).

6.2. Research staff working on active EONS Research projects will be employed by the PI's academic institution that will be acting as the host for the research. This arrangement will ensure that research staff have access to all research facilities required for the purposes of the project, abide by the same institutional regulations as the PI, have clear work rights and duties as set by the host institution and the PI, and work in close collaboration with the PI.

6.3. Supporting personnel working on active EONS Research projects can be either (a) members of the EONS Team or (b) externally contracted personnel or employed by the host institution and based in the host institution. In either case, supporting personnel will be expected to support the PI, co-investigators and research staff with day-to-day management, communication and admin work as necessary for the duration of the project.

6.4. The EONS Team will allocate at least one team member, usually the project officer, to support the activities of the project, where funding has been allocated to EONS for this purpose.

7. Research integrity and publishing

7.1. Overview of Credit, Authorship and Classification of Investigations

7.1.1. The EONS RWG adheres to criteria for authorship promulgated by the International Committee of Medical Journal Editors (ICMJE) (http://www.icmje.org/).

7.1.2. Authorship is defined according to published ICMJE recommendations. According to the ICMJE guidelines, authorship has to fulfil the following four conditions:

I. Substantial contribution to the research project, which may include (a) conception and design of the study and/or (b) acquisition of data and/or (c) analysis and interpretation of data.

AND

II. Drafting the manuscript/abstract and/or revising it critically for important intellectual content (NB. correction of grammatical or typing errors is not sufficient).

AND

III. Final approval of the manuscript/abstract version to be published.

AND

IV. Public responsibility for appropriate sections of the content.

7.1.3. The following will not be permitted as per ICMJE guidance:

I. Gift authorship, i.e. putting down names of people who took little or no part in the research

II. Ghost authorship, i.e. leaving out names of people who did take part.

7.1.4. Lead authors should therefore be ready to provide evidence to support inclusion in authorship of themselves and/or anyone else if questioned.

7.2. Contributorship

7.2.1. Most scientific journals ask for explicit information on “authors’ contribution” to a manuscript. The disclosure of each co-author’s individual contribution provides clear information and avoids inconsistent interpretation of authorship and its order. For EONS-related publications (or presentations if requested), this option should be used whenever required.

7.2.2. Contributors who meet fewer than (or none of) the above criteria for authorship **SHOULD NOT** be listed as authors. Examples of activities that alone (without other contributions) do not qualify a contributor for authorship are:

I. General supervision of a research group or general administrative support; and

II. Writing assistance, technical editing, language editing, and proofreading.

7.2.3. Those individuals whose contributions do not justify authorship may be acknowledged individually or together as a group under a single heading (e.g. “Clinical Investigators” or “Participating Investigators” or “Collaborators”), and their contributions should be specified (e.g., “served as scientific advisors”, “collected data”, “provided and cared for study patients”, “participated in writing or technical editing of the manuscript”).

7.3. General rules for authors

7.3.1. General rules for authors are as follows:

a) The first author is the lead author. He/she takes responsibility of the manuscript or abstract.

b) The last author will be regarded as a special position, i.e. assigned to the senior supervising researcher.

c) The “percent-contribution-indicated” approach will be followed to decide on the order co-authors are credited in publications/abstracts. As outlined in paragraph 5.1, there is a trend for many scientific journals to detail each author's contribution. This should also be used to establish the quantified credit.

d) Co-author contribution (and consequently credit) will be based on the following criteria:

- Study Conception and Design
- Collection and Assembly of Data

- Data Analysis and Interpretation
- Manuscript Writing
- Final Approval of Manuscript.

7.4. Duties and responsibilities of lead author

7.4.1. The lead author's duties and responsibilities are as follows:

a) The lead author is the leader of the writing group.

b) The lead author is responsible for drafting the initial version of a manuscript/abstract.

c) The lead author is responsible for proper and clear communication within the writing group. When circulating a manuscript/abstract draft, he/she should explain clearly the conditions of writing the manuscript according to the target Journal's/conference's guidelines and instructions for authors, explain the feedback required, and give clear timelines and a submission deadline.

d) The lead/corresponding author is responsible for monitoring progress and ensuring that co-authors actually satisfy the full conditions of authorship at the end of the writing periods.

e) The lead/corresponding author corresponds with the Journal's Editor(s) (unless otherwise negotiated) and coordinates the required work after the review-process.

f) The lead/corresponding author is responsible for informing the RWG co-chairs (copying the EONS Team in all communication) of the final approval of the submitted publication by the Journal's Editor(s).

g) The lead/corresponding author is responsible for forwarding the published version of the article to the EONS Team for appropriate dissemination via the EONS Newsletter and EONS website. The lead/corresponding author will be expected to complete a communication request form online for consideration by the EONS Communications Team.

7.5. Duties and responsibilities of co-authors

7.5.1. Co-authors are required to deliver their contribution (e.g. comments, sections, data analysis output) to the lead author within the given deadline.

7.5.2. Co-authors must participate in the writing and/or review process in a timely manner. If a co-author does not participate, he/she may be removed from the manuscript.

7.5.3. Co-authors are required to review and approve the final draft of the manuscript prior to submission to the target Journal.

7.5.4. Co-authors are required to take public responsibility for the content of the publication/interpretation of the results.

7.6. Manuscript or Abstract submission

7.6.1. The lead/corresponding author must notify the RWG co-Chairs electronically (copying the EONS Team in all communication) whenever a manuscript is submitted to a journal and the provisions of this Research Policy have been adhered to.

7.6.2. If/when a manuscript is accepted for publication, the lead author is responsible for notifying the RWG co-Chairs (copying the EONS Team in all communication) and for sending a PDF copy of the published article to the EONS Team as soon as it becomes available.

7.6.3. A manuscript is considered “accepted for publication” if it has been published online in the Journal’s website and has been assigned a Digital Object Identifier (DOI) number.

7.6.4. If a manuscript is rejected for publication, the lead author is again responsible for notifying the project team and PRB (copying the EONS Team in all communication), also outlining any plans for resubmission to another journal.

7.6.5. The lead/corresponding author is responsible for notifying the project team and PRB electronically (copying the EONS Team in all communication) whenever an abstract is submitted to a conference and if it has been accepted for presentation (including information as to whether oral or poster presentation) or rejected.

7.6.6. A copy of the PowerPoint or poster presentation of the accepted abstract must also be sent to the project team, the PRB for review prior to submission/presentation, and to the EONS Team for archiving.

7.6.7. All publications (published articles, abstracts and presentations) shall be in compliance with the rules and procedures of the disclosure set forth in the Privacy Act. Confidential or proprietary information shall not be disclosed without the prior written consent of the individual or institution. Privacy Act compliance and documentation of written disclosure consents are the responsibility of each institution involved in the paper/presentation.

7.6.8. The EONS Team will be responsible to keep a log with details of all publications (published articles, abstracts and presentations) related to all active research projects so that an archive of yearly publications is created and maintained.

7.7. Acknowledgment considerations

7.7.1. All EONS Research manuscripts and presentations **MUST** acknowledge that the data were collected through EONS collaborative activities.

7.7.2. All EONS Research manuscripts and presentations **MUST** give explicit credit to the lead researcher(s), team(s) and institution(s), as well as all participating institutions.

8. Ethics in research and publication

8.1. All active EONS Research projects will strictly abide by all relevant legislation, all local and/or international ethical requirements, and the ethical principles of the Declaration of Helsinki.

8.2. All active EONS Research projects conducted with health care service users will have gained full ethical and local hospital/research and development (R&D) approvals before the project's actual start date. The PI will be responsible to confirm with the EONS Board in writing that all approvals are in place (copying the EONS Team in all communication).

8.3. The EONS Research being reported should have been conducted in an ethical and responsible manner and should comply with all relevant legislation.

8.4. Researchers should present their results clearly, honestly, and without fabrication, falsification or inappropriate data manipulation.

8.5. Researchers should strive to describe their methods clearly and unambiguously so that their findings can be confirmed by others.

8.6. Researchers should adhere to publication requirements that submitted work is original, is not plagiarised (note self-plagiarism), and has not been published elsewhere.

8.7. Authors should take collective responsibility for submitted and published work.

8.8. The authorship of EONS Research publications should accurately reflect individuals' contributions to the work and its reporting.

8.9. Funding sources and relevant conflicts of interest should be disclosed.

8.10. EONS should be acknowledged in all publications arising from funded or unfunded projects where projects have been devised within WG, or come about as a result of collaborations within EONS.

References

1. Committee on Publication Ethics (COPE): Guideline on good Publication Practice. http://publicationethics.org/static/1999/1999pdf13.pdf. Accessed: June 8, 2010.

2. Committee on Publication Ethics (COPE) 2010. Responsible research publication: international standards for authors. http://publicationethics.org/files/International%20standards_authors_for%20website_11_Nov_2011.pdf. Accessed: June 30, 2014.

3. ICMJE: Ethical Considerations in the Conduct and Reporting of Research: Authorship and Contributorship. http://www.icmje.org/ethical_1author.html. Accessed: June 30, 2014.

4. ICMJE: Ethical Considerations in the Conduct and Reporting of Research. http://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html. Accessed: June 30, 2014.

Appendix

Draft template for NGA report:

NGA Report for project:	[insert title here]
Lead applicant and EONS WG:	[insert here]
Date submitted for review by the RWG:	DD/MM/YYYY
Proposed target area and alignment with research priorities:	The lead applicant will review the most up to date 'Research priorities in cancer/nursing' bulletin produced by the RWG, in order to identify and justify a target area for investigation.
Alignment with EONS strategic goals:	The lead applicant will consult with the RWG co-chairs to confirm that the proposed target area for investigation falls within the remit of EONS strategic goals at the time of planning.
Working group of co-applicants:	The lead applicant will have responsibility to involve EONS members and/or external investigators as co-applicants, based on clinical and/or research expertise as appropriate.
Relevant funding call(s):	The lead applicant will provide details of the target funding call, including rationale for choosing the funder, maximum allowable budget per project, and submission timelines, stages and deadlines. Funding calls from charitable organisations, non-charitable organisations and the industry can all be targeted as appropriate.
Time plan with achievable goals:	The lead applicant will draft a time plan with 'next steps', ensuring to set up achievable goals for the lead applicant and co-applicants to develop the grant application. It is recommended that an NGA report is submitted for consideration at least 6 months before a set submission deadline, or as soon as possible after a submission deadline is published to ensure adequate time is available for co-applicants to develop the application.
EONS RWG Reviewers:	[insert here]
Date of review:	DD/MM/YYYY
Outcome of review with justification:	[insert here]